



CABINET AS TRUSTEES OF BLACKWOOD MINERS INSTITUTE

MINUTES OF THE MEETING HELD AT PENALLTA HOUSE, TREDOMEN ON WEDNESDAY 18TH JANUARY 2017 AT 3.30 P.M.

PRESENT:

Councillor K. V. Reynolds – Chair

Councillors:

C. Forehead (Human Resources and Governance/Business Manager), D. Havard (Education and Lifelong Learning), K. James (Regeneration, Planning and Sustainable Development), B. Jones (Corporate Services), D.V. Poole (Housing), T. Williams (Highways, Transportation and Engineering) and R. Woodyatt (Social Services).

Together with:

C. Burns (Interim Chief Executive), C. Harrhy (Corporate Director Communities), N. Scammell (Acting Director of Corporate Services & S151) and D. Street (Corporate Director – Social Services)

Also in Attendance:

D. Whetter (Interim Head of Regeneration), S. Casey (General Manager – Blackwood Miners Institute) and C. Evans (Committee Services Officer).

1. APOLOGIES FOR ABSENCE

Apologies were received from Councillors N. George and D.T. Hardacre

2. DECLARATIONS OF INTEREST

There were no declarations received at the beginning or during the course of the meeting.

3. CABINET AS TRUSTEES OF BLACKWOOD MINERS INSTITUTE – 27TH JULY 2016

RESOLVED that the minutes of the meeting held on 27th July 2016 (minute nos. 1 - 3) be approved and signed as a correct record.

4. **BLACKWOOD MINERS INSTITUTE ANNUAL REPORT AND STATEMENT OF ACCOUNTS 2014/2015 AND 2015/2016**

The report provided Cabinet as Trustees of Blackwood Miners' Institute with an update on the operational activities and financial position of Blackwood Miners' Institute for the financial years ending 31st March 2015 and 31st March 2016.

Cabinet noted that Blackwood Miners' Institute was conveyed as a charitable trust to Islwyn Borough Council (and subsequently Caerphilly County Borough Council), and was registered as a charity in November 1990. As the sole corporate trustee, the Local Authority has a legal duty to operate the charity in accordance with the governing document and to account for the charity's finances, in accordance with the Charity Act 2011.

At the last meeting of the Cabinet as Trustees of Blackwood Miners' Institute on the 27th July 2016, the statutory requirements relating to the charitable status of Blackwood Miner's Institute were outlined, including a set of recommendations to ensure compliance with charity law in relation to the submission of annual reports and financial statements, the ongoing management of the Blackwood Miners' Institute and the Council's and Cabinet's responsibilities as Trustees.

The report provided Cabinet with a detailed annual report and the audited statement of accounts for the 2014/2015 and 2015/2016 financial years and sought the consideration and approval of the accounts and annual report, prior to their submission to the Charity Commissioner, in compliance with the requirements of the Charity Act 2011.

Members were pleased to note that Caerphilly County Borough Council provides an annual financial subsidy to the Blackwood Miners' Institute which has been reducing in recent years from £365,279 in 2013/2014, to £3299,844 in 2014/2015 and £295,030 in 2015/2016. In response to the ongoing reductions in subsidy, Blackwood Miner's Institute has demonstrated effective ways of increasing income, such as changing the way it agrees profit sharing from shows, bringing new acts and audiences to the Institute and a 25% increase in the income generated from shows.

Following consideration and discussion, it was moved and seconded that the recommendations in the report be approved. By a show of hands this was unanimously agreed.

RESOLVED that for the reasons contained in the Officers report the contents of the Annual Report and audited Statement of Accounts for Blackwood Miners' Institute for financial years 2014/2015 and 2015/2016 be noted and endorsed.

The meeting closed at 3.42pm

CHAIR